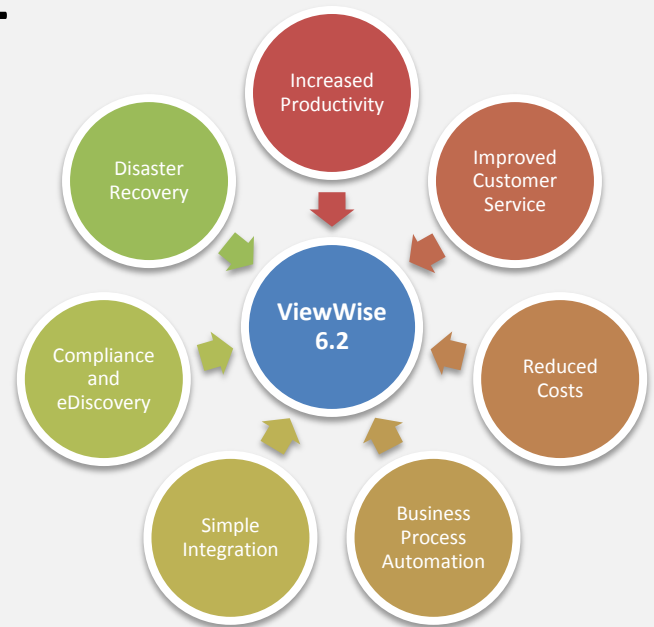




## What's New in ViewWise 6.2

Computhink® is committed to providing Integrated Document Management and E-mail Archival Solutions for the small to medium-sized Enterprise market. ViewWise® is designed to operate in multiple network environments, using your existing operational investment in Information Technology (IT), and yet continues to base principles of being user-friendly in the areas of installation, use, support, and maintenance.

Computhink's latest version of ViewWise adds an array of new features to the ViewWise Document Management Solution to assist companies with organizing, securing, and managing content.



## New ViewWise 6.2 Release

*Enterprise-Level Features Affordable with ViewWise 6.2*

### Improved Functionality

Our developers have improved the functionality of many aspects of the ViewWise Document Management Solution. This includes Sorting in the Security Dialog and Approver list, which can now be edited with a simple click of an arrow to add/delete/move any group or person into, out-of or within the list. This functionality mirrors the industry standard for such a list, and speeds up the process of selecting and moving a candidate.

The functionality of the filter and the addition of users has also been improved upon, and now users or groups can be found in the Users/Groups list within ViewWise much faster.

### Assigned Security Report

Now a report can be easily generated in html for all available security privileges. This allows you to know who has access to what, and quickly, in case changes need to be made on the fly. This report can be generated with the simple click of a button.

### Improved PDF Generation Performance

What good would an update be if the performance of the product was not improved upon? With ViewWise 6.2, users will see enhanced performance while generating PDFs for E-mail or export. PDFs are generated quicker and with even higher quality than you have come to expect.

### Improved Search Performance

Another highlight of ViewWise is the ability to search. While returning results almost instantaneously is hard to improve upon, our developers have managed to speed up the delivery of results while searching on a specific node.

### Increased Document Information

The properties tab now displays the node path (location) for the document and node ID in the general tab. Users can also view general information on the document, including its size and whether it is full-text searchable (FTS).



# ViewWise Document Management

## What's New ViewWise 6.2

(cont'd)

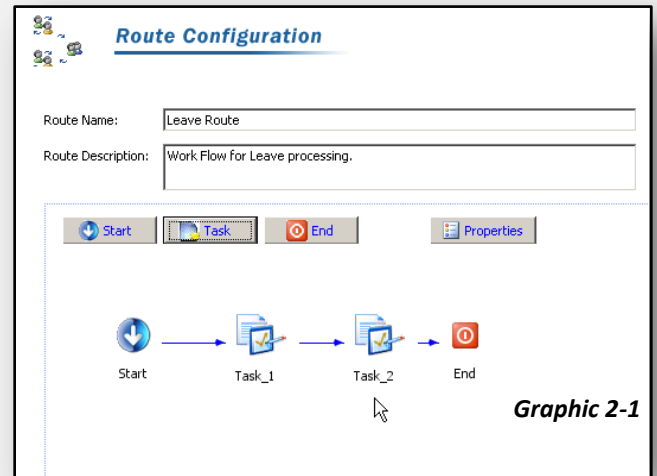
### GUI-Based Workflow

The most startling update to ViewWise 6.2 is the GUI (Graphical User Interface) Based Workflow functionality that opens the door further for a workflow process that answers the needs of all users.

Routes can be initiated manually and automatically based on the creation of a document in a specific folder as before, and can also be initialized based on an index field value. This is specified in the Start Properties.

As you can see in **Graphic 2-1**, the new Workflow is extremely easy to use with point and click operation that can be picked up quickly and easily by the user. This makes this benefit to ViewWise much more accessible and increases the ease-of-use ten-fold.

Other less notable improvements to the ViewWise Workflow feature have been made and appear in the column to the right. **As always if you have any questions, please contact Computhink Technical Support at (800) 988-4465, x220.**



**Graphic 2-1**

### Status Report Upon Route Completion

Users may have the status report sent to multiple E-mail addresses simply by entering them, with each being delimited by a semi-colon.

### Groups have been added to the Approver List Dialog

A task can be approved by a specific user or assigned to be approved by one member of a group, by all users of a group, or by a given number of users.

